

**South Central Louisiana Human Services Authority
Board Meeting Minutes
August 11, 2022**

Members Present: Bryan Zeringue (Lafourche), Barbra Fuselier (Assumption), Becky Hohensee (Terrebonne), Adriane Kyle (St. Mary), and Ms. Lynne Farlough (St. John the Baptist)

Members Absent: Ray Nicholas (Assumption)

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), Stephanie Benton (Secretary), and Ms. Macy Comeaux (HR Director).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:00 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Lynne Farlough led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the July 14, 2022 meeting were reviewed. Ms. Barbra Fuselier motioned to approve the minutes of July 14, 2022 Board Meeting, seconded by Ms. Adriane Kyle, motion carried and minutes were approved.
Board Issues	<ul style="list-style-type: none"> • <u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.
Old Business	<p>Executive Session – per Chairman.</p> <ul style="list-style-type: none"> ○ Ms. Adriane Kyle motioned to go into Executive Session at 6:03 pm, seconded by Ms. Becky Hohensee, motion carried. ○ Ms. Lynne Farlough motioned to go back into Regular Session at 6:32 pm, seconded by Ms. Becky Hohensee, motion carried. <p>Mr. Zeringue put on record that Ms. Adriane Kyle had to leave at this time. All other Board Members remain present.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Site/Staffing Updates:</u> Ms. Schilling reported the generator is on backorder for RPBHC. Ms. Schilling and Mr. Magee (Manager at RPBHC) will meet with the St. John the Baptist Parish President next Tuesday to discuss expansion of the RPBHC site. We are still waiting on approvals for repairs at Regal Row. Ms. Schilling also reported there are seven (7) staff vacancies that we are working to fill. • <u>COVID Update:</u> Ms. Schilling gave an update of COVID cases at SCLHSA. Since 7/27/22, we have had twenty-six (26) positive employee cases and six (6) exposures. We will continue to monitor the situation and if the numbers continue to rise, we will make necessary staff adjustments. • <u>VoIP Project:</u> Ms. Schilling discussed the VoIP Project. COVID Emergency Grant funds were approved to implement a VoIP system. The contract has been signed and equipment has been received. At this time, we are waiting on implementation dates. We will also schedule Trainings for all staff to feel comfortable with the new system. • <u>ADA Implementation:</u> Ms. Schilling referred to Ms. Comeaux, HR Director, to discuss the ADA Implementation. Ms. Comeaux reviewed an ADA (Americans with Disabilities Act) Implementation handout. There will be a new mandatory ADA Policy required by September 30, 2022. The ADA Policy will also include new required Training for ADA Coordinators and Supervisors. Once the Training is available in LEO, employees will have 90 days to complete and then again in three years. Ms. Comeaux also discussed mandatory

Executive Director Report (cont'd)	<p>reporting is due yearly – first due 2/01/24. We also have to implement a SAME Plan (State as Model Employer). A new Disability Form must be completed by each state employee. This is due by 9/30/22 and then again in five (5) years.</p> <ul style="list-style-type: none"> • <u>Statewide Opioid Website Management</u>: Ms. Schilling discussed SCLHSA Marketing Department taking over Management of the Statewide Opioid Website. Ms. Schilling and Marketing staff have met with Feigley Communications. Ms. Schilling and SCLHSA Marketing Team will meet with all LGE’s and Marketing Directors for input on what they would like to include on the Website. We will have all services and resources available in all Regions on the Website. • <u>Community Presentations</u>: Ms. Schilling discussed she has been in conversations with MHLA for a Forum in our area on Teen Suicide. Ms. Schilling will meet with MHLA on the set-up. The event to be in person and HTV has agreed to host the Forum. We recently had a Presentation at Lutchter High, which went really well. The Hope Squad participated in the Presentation. Ms. Schilling also reported we have a second Hope Squad in our area – Berwick High School. Ed White and Central Lafourche are also interested in implementing Hope Squads. SCLHSA will also be hosting a Psychological First Aid Training in St. Charles Parish. We are in talks with Mr. Laron Byrd of “WE MADE” to co-host the Training in September at the Lafon Performing Arts Center. We will also host a second training for Providers in Houma. More information to come. Ms. Schilling discussed she has been invited to discuss Children/Youth Mental Health on HTV next week. • <u>Statewide HSIC Meeting at SCLHSA</u>: Ms. Schilling reported SCLHSA will host the Monthly HSIC Meeting at the Administration Office on August 18, 2022. Representatives from OBH, OCDD, LDH Leadership, and Representatives from all ten (10) LGE’s will be present. The Deputy Secretary, Ms. Tonya Joiner, has requested to meet with each LGE Executive Director individually during the day.
Fiscal Report	<p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (June, July)</u>: Ms. Folse reviewed the FY 21-22 Budget Analysis for June as of 6/30/2022 and the FY 22-23 Budget Analysis for July as of 7/31/2022, including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (June, July)</u>: Ms. Folse reviewed the FY 21-22 Revenue Report for June as of 6/30/2022, and the FY 22-23 Revenue Report for July as of 7/31/2022, reflecting collections including recoupments/write-offs/adjustments as of 6/30/2022 and 7/31/2022. • Ms. Lynne Farlough motioned to approve the FY 21-22 Budget Analysis for June as of 6/30/2022 and the FY 22-23 Budget Analysis for July as of 7/31/2022, seconded by Ms. Becky Hohensee, motion carried. • Ms. Barbara Fuselier motioned to approve the FY 21-22 Revenue Report for June as of 6/30/2022, seconded by Ms. Barbra Fuselier, motion carried.
Operational Report	<p><u>Operational Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>4th Quarter Top Diagnosis</u>: Ms. Bonner reviewed the 4th Quarter 2022 Top Diagnoses for Mental Health, Substance Abuse and Primary Care by Clinics. Since the eCW upgrade, the reports are different. Changes have been made to the Report to include Top Diagnosis by Clinics. Ms. Bonner also reviewed the 4th Quarter 2022 Developmental Disabilities Top Diagnosis for Medical and Intellectual/Psychological. • <u>OPH Changes to Disaster Response</u>: Ms. Bonner discussed OPH changes to Disaster Response in Region III. There is a new state system and OPH created a new Google spreadsheet of individuals available for Pre and Post-Events. New employees are included on the list. We did not give any input on the employees selected. All individuals on the list will receive an email from OPH and will need to set up a Google email to view the document.
Clinical Services	<p><u>Clinical Services</u>: Misty Hebert</p> <ul style="list-style-type: none"> • <u>LA Spirit Update</u>: Ms. Hebert gave an update of the LA Spirit Team. Ms. Renee Ring has left SCLHSA and Ms. Elizabeth Daigle is taking over managing the Team. We now have two (2) Team Leads for the Bayou and River Parishes. Ms. Hebert and Ms. Daigle did meet with the Team Leads to discuss expectations/guidelines. The LA Spirit Teams have been visiting schools and setting up at Home Depot and Lowes to provide resources for individuals in need. Our Team Leads have stepped up and are doing a great job.

Developmental Disabilities	<ul style="list-style-type: none"> • <u>Prevention Community Events</u>: Ms. Hebert discussed Prevention has been contacting schools and securing signed Contracts. Ms. Hebert also reported they will begin “Life Skills” training with eighth graders on August 15, 2022. Ms. Hebert also discussed, Prevention is scheduled to teach “Catch My Breath” skills on a quarterly basis at Vandebilt Catholic High School in Houma, LA. <p><u>Developmental Disabilities</u>: Mr. Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1,280 Waivers (678 NOW, 263 SW, 241 CC and 98 ROW). There are also 138 individuals in FFF. • <u>Developmental Disability Program Updates</u>: Mr. Cagle gave an update of the Developmental Disability Programs. Mr. Cagle reported on the Federal Home Base Setting Rule. Mr. Cagle and Ms. Filch have been meeting with Vocational Providers who need to be in compliance by 10/21/2022 or they risk their ability to bill Medicaid. Mr. Cagle also reported on Act 421. DD is still receiving incomplete packets from Medicaid. They are getting more referrals as agencies are becoming more aware of the Program. DD has been working on educating the Agencies to fully understand the Program. Mr. Cagle discussed on August 30, 2022 there will have a Training with OCDD for Support Coordination Agencies. There have been issues with assessments and problems arise as a result. Mr. Cagle also discussed they are in the works to host another Employment Conference in November 2022 for the Region. More information to come.
Views and Comments by the Public	
New Business:	
Consideration of Other Matters	<ul style="list-style-type: none"> • <u>Board Meeting Schedule</u>: After discussion with Board Members, Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, September 15, 2022 @ 6:00pm at SCLHSA Administration Office.
Adjournment	Motion to adjourn by Ms. Becky Hohensee, seconded by Ms. Lynne Farlough, motion carried. Meeting adjourned at 7:10 pm.