

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
June 2, 2022**

**Members Present:** Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Barbra Fuselier (Assumption), Becky Hohensee (Terrebonne), and Adriane Kyle (St. Mary)

**Members Absent:** Ms. Lynne Farlough (St. John the Baptist)

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folsie (Fiscal Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), Stephanie Benton (Secretary), and Macy Comeaux (Acting HR Director).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:03 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the April 7, 2022 meeting were reviewed. Ms. Barbra Fuselier motioned to approve the minutes of April 7, 2022 Board Meeting, seconded by Mr. Ray Nicholas, motion carried and minutes were approved.
Board Issues	<ul style="list-style-type: none"> <li>• <u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</li> <li>• <u>Update on Terrebonne, Lafourche and St. James Parishes Board Member Search:</u> Ms. Schilling reported Mr. Ron Dantin has stepped down as Board Member for Lafourche Parish and Ms. Schilling does have an individual interested in the new vacancy. At this time, there is no new news regarding the St. James and Terrebonne Parish vacancies. We will continue to advertise Board vacancies in Terrebonne, Lafourche and St. James Parishes.</li> <li>• <u>Gubernatorial Appointments:</u> Ms. Schilling reported Board Members Ms. Adriane Kyle and Ms. Lynne Farlough are selected as the new Gubernatorial Appointments.</li> </ul>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>Site/Staffing Updates:</u> Ms. Schilling reported we have recently lost several SCLHSA staff members due to retirements. We have hired a Psyche NP working at RPBH. We have also hired a PC APRN working in the LBHC and SMBHC. We have had conversations with Dr. Hyatt, who assists us with our OBOT Program. He currently works at our sites one day per week and we are in conversations with him to work additional hours coming on board with us after October 2022. We are also searching for a PNP for LBHC. We currently have an RN in training as a PNP who wants to continue to work for us when he completes his training in December 2022.</li> <li>• <u>Accountability Plan (AP) – 5/2 – 5/3 Results:</u> Ms. Schilling reported SCLHSA scored 100% all around for the Accountability Plan Audit in May, 2022. Ms. Hebert and her Team did a great job!</li> <li>• <u>Claire House/Fairview Transition to Odyssey House Progress:</u> Ms. Schilling gave an update of the Claire House/Fairview Transition to Odyssey House. We are in conversations with them every two (2) weeks. We had a meeting with Odyssey House today discussing how we are transitioning some of the Programs. Ms. Schilling feels the new Management will do a great job.</li> <li>• <u>Statewide Crisis Response Update:</u> Ms. Schilling reviewed information on the Statewide Crisis Response System. The program is being implemented across the state. Mobile Crisis Response, Community Brief Crisis Support and Behavioral Health Crisis Care are now available in 5 of 10 Louisiana behavioral health regions – Region 1, 2, 3, 7 and 10. The Services in our area are available through Start Corporation. Individuals experiencing a psychiatric crisis can access services until the crisis is resolved and/or the person returns to existing services or is linked to other behavioral health supports as needed. OBH will expand services to every region during a phased-in rollout.</li> </ul>

Executive Director Report (cont'd)	<ul style="list-style-type: none"> <li>• <u>Statewide Opioid Plan Healer Campaign Award</u>: Ms. Schilling discussed the Statewide Opioid Plan Healer Campaign Award. We were recently informed SCLHSA Marketing has won a National Marketing Gold Award for our commercials for advertising. Ms. Schilling reviewed a note from Dr. Courtney Philips congratulating SCLHSA on the achievement. Ms. Schilling also discussed we have been in touch with our Prevention Services State Office and the SCLHSA Marketing and Ms. Schilling will be taking over the Statewide Opioid Website.</li> <li>• <u>SCLHSA Hosted Statewide LA Spirit Team Meeting (5/24/22)</u>: Ms. Schilling reported SCLHSA hosted the Statewide LA Spirit Team Meeting on May 24, 2022 at the North Terrebonne Library in Gray, LA. The LA Spirit Team Leaders throughout the state attended the Meeting. The Meeting went really well and this was the first in-person Meeting since the pandemic. We invited Mr. John Spud McConnell to speak at the Meeting. He discussed the work at the Houma United Churches Foodbank and working with our LA Spirit Team.</li> <li>• <u>Contract/Grant Spend Down</u>: Ms. Schilling discussed Meetings have been held monthly to discuss Contract/Grant Spend Down. Since we are so close of the end of FY22, we will meet weekly. SCLHSA has requested an amendment to carry over funds not spent down because of the storm. The total requested is 1.7 MIL for FY23 Budget Appropriation.</li> <li>• <u>Legislative Session (FY22 Carry Forward)</u>: Ms. Schilling discussed the Legislative Session and our FY22 Carry Forward request. We have requested Baton Rouge to put 1.7 MIL into our Appropriations for FY23. We want to have the Authority available immediately to start spending down. We are working on plans to ensure that the money will be spent down.</li> </ul>
Fiscal Report	<p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (March/April)</u>: Ms. Folse reviewed the FY 21-22 Budget Analysis for March as of 3/31/2022 and April as of 4/30/22, including projected revenues/expenditures and the Legislative Appropriated Budget.</li> <li>• <u>Revenue Report (March/April)</u>: Ms. Folse reviewed the FY 21-22 for March of 3/31/22 and April as of 4/30/22, reflecting collections including recoupments/write-offs/adjustments as of 3/31/2022 and 4/30/22. <ul style="list-style-type: none"> <li>○ Ms. Adriane Kyle motioned to approve the FY 21-22 March Budget Analysis and the Revenue Reports for March as of 3/31/2022, seconded by Ms. Barbra Fuselier, motion carried.</li> <li>○ Mr. Ray Nicholas motioned to approve the FY 21-22 April Budget Analysis and the Revenue Report for April as of 4/30/2022, seconded by Ms. Adriane Kyle.</li> </ul> </li> </ul>
Operational Report	<p><u>Operation Report</u>: Lisa Schilling for Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>3rd Quarter Top Diagnosis</u>: Ms. Schilling reviewed the 3<sup>rd</sup> Quarter Top Diagnosis to include Behavioral Health Mental Health Diagnosis and Substance Abuse Disorders. Ms. Schilling also reviewed the 3<sup>rd</sup> Quarter Top Diagnosis for Developmental Disabilities.</li> <li>• <u>Satisfaction Survey Results (BH/DD)</u>: Ms. Schilling reviewed FY22 Quarter 3 Behavioral Health and Developmental Disabilities Satisfaction Survey Results.</li> <li>• <u>LaPAS</u>: Ms. Schilling reviewed the FY22 Quarter 3 LaPAS Report.</li> <li>• <u>Agency Plan Review: Emergency Operations &amp; COOP</u>: Ms. Schilling reviewed the Emergency Operations and COOP plans to include minor changes to the language of the plans. <ul style="list-style-type: none"> <li>○ Ms. Barbra Fuselier motioned to approve the changes to the language of the Emergency Operations and COOP Plans, seconded by Ms. Adriane Kyle, motioned carried.</li> </ul> </li> </ul>
Clinical Services	<p><u>Clinical Services</u>: Misty Hebert</p> <ul style="list-style-type: none"> <li>• <u>Catch My Breath Program Update</u>: Ms. Hebert gave an update of the Catch My Breath Program. The Program is an evidence-based Youth Nicotine Vaping Prevention Program that will provide students the skills to resist peer pressure and media influences to try e-cigarettes. CATCH My Breath is part of the Coordinated Approach to Child Health (CATCH). We have had success in St. Charles Parish</li> </ul>

Developmental Disabilities	<p>– Hahnville had 12 classes with 205 students, Hurst Middle had 9 classes with 215 students and JB Martin had 7 groups and 194 students. St. John Parish - Emily Watkins had 1 class and 29 students. We also have interest in more schools throughout our catchment area.</p> <ul style="list-style-type: none"> <li>• <u>Behavioral Health FFF Expansion</u>: Ms. Hebert discussed the BH FFF Expansion. The Flexible Family Fund is a monthly payment to eligible families of children with emotional disturbance noted on their individualized Education Program (IEP), or has participated in an Interagency Service Coordination process, or has current treatment plan from a community BH Center. The program is designed to offset the cost of keeping the children within the home and out of institutional care. We had 26 slots and added 4 slots in April for a total of 30 slots. There are currently 21 children on the Wait List.</li> </ul> <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD waiver statistics totaling 1,285 Waivers (684 NOW, 254 SW, 248 CC and 99 ROW). There are a little over 328 individuals in IFS and we have served 74 individuals in Crisis. FFF is at 143.</li> <li>• <u>Developmental Disability Program Updates</u>: Mr. Cagle gave an update of the Developmental Disability Programs. Act 421 has been going well. We have fifteen (15) new referrals. They continue to work out issues in the system. The biggest problem faced, is getting all the information needed. Mr. Cagle also discussed no new information has been received from OCDD nor have they had meetings regarding changes or proposed changes to the Eligibility of Determination Process. The biggest issue, statewide, is Providers being able to find and maintain staff. Mr. Cagle discussed they are busy with end of the year activities and making sure everything is completed by the end of FY22.</li> </ul>
Views and Comments by the Public	
Old Business	<p>Executive Session – per Chairman.</p> <ul style="list-style-type: none"> <li>○ Mr. Ray Nicholas motioned to go into Executive Session at 7:03 pm, seconded by Ms. Barbara Fuselier, motion carried.</li> <li>○ Mr. Ray Nicholas motioned to go back into Regular Session at 7:33 pm, seconded by Ms. Adriane Kyle, motion carried.</li> </ul>
New Business:	
Consideration of Other Matters	<ul style="list-style-type: none"> <li>• <u>Board Meeting Schedule</u>: After discussion with Board Members, Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, July 14, 2022 @ 6:00pm at SCLHSA Administration Office.</li> </ul>
Adjournment	<p>Motion to adjourn by Mr. Ray Nicholas, seconded by Ms. Adriane Kyle, motion carried. Meeting adjourned at 7:36 pm.</p>