

**South Central Louisiana Human Services Authority
Board Meeting Minutes
September 15, 2022**

Members Present: Bryan Zeringue (Lafourche), Barbra Fuselier (Assumption), Adriane Kyle (St. Mary), Ms. Lynne Farlough (St. John the Baptist), and Ray Nicholas (Assumption)

Members Absent: Becky Hohensee (Terrebonne)

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), Stephanie Benton (Secretary), and Ms. Macy Comeaux (HR Director).

| Agenda Item | Action Recommended/Outcome |
|---------------------------------------|--|
| Call to Order | Chairman Bryan Zeringue called the meeting to order at 6:05 p.m. |
| Opening Prayer & Pledge of Allegiance | Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance. |
| Roll Call of Board Members | Secretary called the roll and indicated a quorum was present. |
| Approval of Minutes | Minutes from the August 11, 2022 meeting were reviewed. Mr. Ray Nicholas motioned to approve the minutes of August 11, 2022 Board Meeting, seconded by Ms. Lynne Farlough, motion carried and minutes were approved. |
| Board Issues | <ul style="list-style-type: none"> • <u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms. • <u>Update on Board Positions for Lafourche, St. James and Terrebonne:</u> Ms. Schilling reported we have a new Terrebonne Parish Board Member, Mr. Trevon Smith. He was appointed at last night's Council Meeting. He will be present for the October Meeting. Ms. Lanar Curole will be presented for appointment at the next Lafourche Parish Council Meeting and Ms. Schilling reported she has communicated with a North Vacherie Council Member who is assisting with finding someone for St. James Parish. |
| Executive Director Report | <p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Site/Staffing Updates:</u> Ms. Schilling reported SCLHSA has several vacancies we are working to fill. The majority of the positions are Counselors. We are also in need of a Psychiatrist and Psychologist. Ms. Schilling discussed SCLHSA has had only one (1) more staff member that was COVID positive since the last meeting bringing the overall total to twenty-seven (27) staff members. • <u>OBH Accountability Plan Audit:</u> Ms. Schilling reported SCLHSA has scored (4) 100%'s on the OBH Accountability Plan Audit. Ms. Hebert reported the Clinic visits went well, and the auditor was very impressed. • <u>Psychological First Aid and SPA Trainings Next Week:</u> Ms. Schilling reported SCLHSA will have a Skills for Psychological Recovery (SPR) Training at Regal Row on Monday, 9/19 and Tuesday, 9/20. We will also have a Psychological First Aid Training at the St. Charles Parish Sheriff's Office on Wednesday, 9/21 and Thursday, 9/22. Both of the Trainings are put on by FEMA. • <u>CIT Class (10/24 -28) and Dispatcher Training (11/2):</u> Ms. Schilling reported SCLHSA will host a CIT Class on 10/24 – 10/28 and a Dispatcher Training on 11/2. Ms. Karen Schilling has returned to facilitate the CIT and Dispatcher Trainings. • <u>AMPAR FY21/22:</u> Ms. Schilling reviewed the AMPAR (Annual Management and Program Analysis) FY21/22 Report. Ms. Schilling reported that we did choose to discuss Surviving and Thriving after Hurricane Ida and everything that our Agency did to continue to provide services after the storm but to also meet all of our goals and objectives for our Self-Generated Funding. • <u>FY24 Budget Meeting Cancelled:</u> Ms. Schilling reported the previously discussed FY24 Budget Meeting was canceled. Ms. Schilling also reported during the HSIC Meeting today that they were informed that a meeting would not be needed if there were no issues with what we submitted. We did include new items in the Budget this year – funding for some additional Civil Service positions, |

| | |
|----------------------------------|---|
| Executive Director Report cont. | <p>funding to continue the Drop-In Centers – funds were only for two (2) years, and we would like to continue to have those funds in the future as well. We also requested funding for an additional fleet vehicle.</p> <ul style="list-style-type: none"> • <u>Quarterly Account Receivable Report:</u> Ms. Schilling discussed Ms. Folsie is very busy with Fiscal matters and she will have the August and September Budget Reports available for the next meeting. Ms. Schilling reviewed the Quarterly Account Receivable Report. There were some minor changes to the numbers. This year was close to the previous year even with Hurricane Ida. The Behavioral Health staff did a great job seeing patients and getting the job done. |
| Operational Report | <ul style="list-style-type: none"> • <u>Operational Report:</u> Kristin Bonner • <u>Agency Statistics:</u> Ms. Bonner reviewed the Agency Statistics for Behavior Health to include FY21/22 No Shows, Shows and Services Provided. Ms. Bonner also reviewed the Agency Statistics for Developmental Disabilities to include FY21/22 Entry Unit No Shows, Show, Requests for Services, Persons Served by Priority and Persons Served. Ms. Bonner also reviewed the Waiver Recipients and DD Act 421 FY22 Quarter 4 Statistics. • <u>Satisfaction Survey Results:</u> Ms. Bonner reviewed the Satisfaction Survey Results for Behavioral Health and Developmental Disabilities. • <u>LaPAS:</u> Ms. Bonner reviewed the FY 22 LaPAS. • <u>Performance Indicator Report:</u> Ms. Bonner reviewed the FY22 Performance Indicator Report. |
| Clinical Services | <p><u>Clinical Services:</u> Misty Hebert</p> <ul style="list-style-type: none"> • <u>New Recovery Center Opening in Morgan City:</u> Ms. Hebert reported the new Recovery Center is opening in Morgan City on October 5, 2022. The Center is located next door to the SMBH location. The hours of operation are 8:00 am – 4:30 pm. The Recovery Center will have Home Health Management, Peer Support, Case Management, Job Skills Training and activities/events. The set-up is very calm and relaxing. There is an exercise room, library, classroom, computer lab, and an eating area. They will provide lunches a few times a week. They are also working on food donations. Ms. Hebert discussed they plan to have Member Meetings in the morning and daily Workshops. Ms. Hebert shared the October calendar for the Recovery Center. Ms. Hebert also reported an Open House is scheduled for October 21, 2022 from 11:00am -1:00pm. |
| Developmental Disabilities | <p><u>Developmental Disabilities:</u> Mr. Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver statistics - 677 NOW, 303 SW, 269 CC and 108 ROW. There are also 142 individuals in FFF, 169 in IFS and 22 Crisis. • <u>Developmental Disability Program Updates:</u> Mr. Cagle gave an update of the Developmental Disability Programs. Mr. Cagle reported we are getting a new Support Coordination Agency that will join Easter Seals. Mr. Cagle gave an update on the Federal Home Base Setting Rule. Mr. Cagle and Ms. Filch have been working on validation visits with the Vocational Providers who need to be in compliance by 10/21/2022 or they risk their ability to bill Medicaid. The meetings have been going well and Mr. Cagle stated they feel the Providers will be in compliance. Mr. Cagle also discussed they have been working on finalizing the “Empowerment through Employment Conference” scheduled for November 14, 2022. More information to come. |
| Views and Comments by the Public | |
| Old Business: | <p>Executive Session – per Chairman.</p> <ul style="list-style-type: none"> ○ Mr. Ray Nicholas motioned to go into Executive Session at 6:37 pm, seconded by Ms. Adriane Kyle, motion carried. ○ Mr. Ray Nicholas motioned to go back into Regular Session at 6:56 pm, seconded by Ms. Adriane Kyle, motion carried. |
| New Business: | |

| | |
|--------------------------------|---|
| Consideration of Other Matters | <ul style="list-style-type: none"><li data-bbox="527 107 2026 164">• <u>Board Meeting Schedule</u>: After discussion with Board Members, Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, October 20, 2022 @ 6:00pm at SCLHSA Administration Office. |
| Adjournment | Motion to adjourn by Mr. Ray Nicholas, seconded by Ms. Lynne Farlough, motion carried. Meeting adjourned at 6:58 pm. |